

2 DAY SEMINAR

Lieutenant, Captain, Deputy Chief or Chief Exam

Assessment Center Test Preparation

Date: April 19 & 20, 2018 (9:00 am – 3:00 pm)

Location: [TBD]

Participants: Anyone below the rank of Chief

Cost: \$420.00 per person

Seminar Topics: What is an Assessment Center? How it is different from the basic 'knowledge based' test that I have taken in the past? How do I prepare myself to participate in the Assessment Center process? What will I be tested on? What skills, abilities, competencies and aptitudes are they testing for? What about my specific organization, will I be tested on my departments policies or procedures? What different types of exercises can I expect? How do the scores work? How can I prepare to take the test? Practice Test Reviewed, In-Box, Budget, Role Player, Media Presentation, Community Meeting, Employee Interview, and Citizen Complaint.

Registration: You may register by providing the information below and remitting this form via fax (978-851-2379) or email (apdmanagement@gmail.com). Please mail your check payable to "APD Management" to the address below. Call 978-836-9220 or visit apdmanagement.com with questions.

APD Management
1215 Main Street, Suite 103, Tewksbury, MA 01876

Name:	Title:
Agency:	Phone:
Address:	Fax:
	Email: